

# Askham Bryan Parish Council

Annual Parish Council Meeting to be held on Thursday 21 May 2020 at 6:30pm using a remote access platform

## AGENDA

1. To agree on an appropriate method to record voting
2. To elect the Chair of the Council for the ensuing year and to agree that the duly elected Chair sends the Clerk a signed declaration of acceptance of office after the meeting.
3. To elect the Vice Chair of the Council for the ensuing year.
4. To elect members of the Recreational Area working party, Natural Environment Group and Staffing Committee and YLCA representatives
5. To receive and approve where requested apologies for absence.
6. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation.
7. Public Participation.
8. To **approve and sign the Minutes** of the meeting of the Parish Council held on 19<sup>th</sup> March 2020
9. **Planning Matters**
  - i. **Planning Applications Received**
    - 20/00424/FUL – Greenways, 25 Main Street - Single storey rear extension – Clerk replied using delegated authority (now approved)
    - 20/00517/FUL - Proposed Sports Pitch Development To The South East Of 235 Tadcaster Road - Variation of condition 2 of permitted application 18/00251/FUL to change the drainage, FFL and ground levels to the pavilion
    - 20/00562/FUL - 4 The Court, Main Street - Single storey extension with patio after demolition of existing conservatory, installation of 3no. roof lights to east elevation and 5no. roof lights to west elevation, re-roof dwelling, installation of replacement windows, conversion of existing home office and store room within former garage outbuilding to home gym, erection of detached car port
  - ii. **Planning Decision Notices Received**
    - 20/00463/TCA - Deneen 27 Main Street - Fell Conifer tree in a Conservation Area - approved
    - 20/00393/TCA - Tuevais 101 Main Street - Fell Cherry tree in a Conservation Area - approved
    - 20/00424/FUL – Greenways, 25 Main Street - Single storey rear extension – Clerk replied using delegated authority - approved
10. To receive the **North Yorkshire Police Crime Report**
11. Ward Councillor's Report
12. **Other Matters**
  - 12.1 To retrospectively approve a decision that the council sets up a new Facebook page called @askhambryanPCofficial, that any councillor who wishes to be made an "admin" on this page can be and that all information on this page needs to be approved by the council with a minimum of a quorum (in line with all other decisions). To consider adoption of a social media policy and to confirm removal of any other social media platform unless agreed by the council..
  - 12.2 To consider adoption of an appendix to the Standing Orders to allow meetings to be held remotely
  - 12.3 To cancel the Annual Parish Meeting or to postpone it until current restrictions are relaxed
  - 12.4 Recreational Area report.
    - i. To consider accepting a Maintenance Schedule for the Recreation Area (Appendix. A)

- ii. To consider quotations to widen the glebe/play area gate to accommodate commercial sized lawnmowers (Appendix B - to follow)
- iii. To consider a quotation from Farm and Land Services Ltd. to conduct fortnightly safety inspections of all play equipment. (Appendix C)
- iv. To consider the content of Cllr. Mitchell's recent emails regarding use of charity funds.
- v. To consider disbanding the Recreation Area Working Party and bring all elements of management and development under the remit of the PC

**13.** To consider **financial issues** as below

**13.1** Bank Reconciliation – report on current finances

**13.2** Report of invoices to be paid

- Clerk's Salary 01/03/20 to 31/03/20 plus deductions payable to HMRC.
- Payment for bench installation £375 + VAT
- Grass cutting - 3 x £52.50 + VAT
- Yorkshire Local Councils Associations - Charities webinar - three delegates £45

**13.3** Formal approval of the 2019/20 Annual Governance Statement (AGAR 2019/20 Part 3).

**13.4** Formal approval of Accounting Statements 2019/20.

**14.** To consider **Correspondence** received by the Clerk since the last meeting and agree further action where necessary (47-76)

**15. Dates of future meetings for 2020:**

18 June, 16 July, 20 August, 17 September, 15 October and 19 November.

These meeting to be held using remote access until current restrictions are relaxed

**Dates of future meetings for 2021:**

21 January, 18th February, 18th March, 20th May, 17th June, 15 July, 19 August, 16 September, 21 October and 18 November